

1. Date: 

D	D	M	M	Y	Y	Y	Y
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## Application to Amend a Standby Letter of Credit (SBLC) or Bank Guarantee

To :  HSBC Bank PLC  
 HSBC UK Bank PLC

(\* Denotes a mandatory field)

This is an application for the trade service(s) specified below. Please select the trade service(s) you require, complete the required information and provide any instructions related to the trade service(s).

**2.1 Applicant Name\* (the Customer)****2.2 Name of Customer Contact Person\* (for queries)****2.3 Applicant's Reference (if any)****2.4 Customer Contact Tel\*****2.5 Customer Contact Email****3. Guarantee or SBLC Reference No.\*****4. Amendments\***

(Complete the sections that apply to the terms of the original Guarantee or SBLC that you want to change. If you do not complete a section, we will assume you are requesting no change to that part of the original Guarantee or SBLC. Please note, a change to the amount or expiry may mean you must pay HSBC additional commission).

**4.1 Amended Amount****4.2 Amended Expiry Date**

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**4.3 Other Changes**

**5.1 Delivery Method**

- To be collected/  Hard copy sent by courier
- Other

**5.4 Name of Contact Person**

*(and ID document number if known)*

**5.6 Contact Person Tel / Fax**

**5.2 Recipient Name**

**5.3 Recipient Address**

**5.5 Contact Person Email**

We refer to HSBC's Standard Trade Terms (as amended from time to time) which can be accessed, read and printed by visiting [www.gbm.hsbc.com/gtrfstt](http://www.gbm.hsbc.com/gtrfstt) or alternatively the Customer can request a copy from its Relationship Manager (the Standard Trade Terms).

This application incorporates and is subject to the Standard Trade Terms as though they were set out in full in this application, and together they form an important agreement.

By signing this application the Customer:

- irrevocably requests HSBC to provide the above trade service(s) in accordance with the instructions in this form; and
- confirms that it has read and understood the Standard Trade Terms and agrees that this application incorporates the Standard Trade Terms and that the Standard Trade Terms apply to the above trade service(s).

Signed for and on behalf of the Customer:

Date

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Print Name

Print Name

**Authorised Signature(s)** *(signed in accordance with the bank mandate)*