

Request for import loan

1. Your details

*Denotes a mandatory field

Borrower name* (in full)	<input type="text"/>		
Name of contact person (for queries)	<input type="text"/>		
Telephone*	<input type="text"/>	Your reference (if any)	<input type="text"/>
Email	<input type="text"/>		

2. Loan details

2.1 What do you want the loan for?* (please complete one)

2.1.1 To make an advance payment to your supplier (pre-shipment loan)

2.1.2 To pay your supplier against proof your supplier has shipped the goods to you (or to your order)


2.1.3 To pay HSBC or your supplier in connection with a presentation under a documentary collection where you are the buyer of the related goods, or a documentary letter of credit where you are the applicant

(please insert documentary letter of credit or documentary collection reference number)

L	L	L	L	L	L	N	N	N	N	N	N	L	L	L
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2.1.4 To extend and increase on existing pre-shipment loan  (please insert loan reference number of the existing loan)

L	L	L	L	L	L	N	N	N	N	N	N
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2.1.5 Other (please specify) 

2.2 Currency* (please complete both)

Loan currency

Payment currency

2.3 Loan amount

Amount (in figures)


2.4 Loan (or extension) period* (please complete one)

Maximum period available for this transaction under your trade facility or

Number of days (in figures) or

Repayment date

3. Supplier details (If the loan is to pay your supplier, please complete this section)

Supplier's name* (in full)			
Address*			
Supplier's bank's name and address*			
Bank SWIFT code		Account number	
Sort code (UK payments only)	<input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/>		
IBAN  (European payments only)			
Supplier's invoice number(s)*			

4. Payments from you

4.1 Please give details of the account to debit for repayment of the loan*

Sort code	<input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/>	Account number	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
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4.2 Currency conversions (Please complete if you want us to conduct any currency conversions under specific foreign exchange (FX) contract(s))

HSBC FX contract number(s)

4.3 What account do you want us to debit for interest and other charges due from you in connection with the loan* (please complete one)?

same account as stated in 4.1 above (please go to section 5) **or** another account (please specify which in the boxes below)

Sort code	<input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/>	Account number	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
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5. Special instructions (if any)

Please give us any special instructions in the box below. For example:

- if the loan is to pay your supplier and the loan is less than the payment amount, tell us this and details of the account (number and sort code) to debit the shortfall
- if you need to repay another loan in order to have facility limit available for this loan, tell us the reference number of the loan you are repaying

6. Terms

By making this request, you are agreeing to the following.

- 6.1 **HSBC, we, our** and **us** means the member of the HSBC Group to which **you, the Borrower**, are making this loan request.
- 6.2 You request HSBC to give you a loan, or to extend or extend and increase an existing loan, as set out above.

- 6.3 You represent and warrant that neither you, nor any of your subsidiaries, nor any of your or your subsidiary's directors, officers, employees, agents or affiliates, is an individual or entity (**person**) that is, or is owned or controlled by, persons that are: (a) the target or subject of any sanctions administered or enforced by the US Department of the Treasury's Office of Foreign Assets Control, the US Department of State, the United Nations Security Council, the European Union, Her Majesty's Treasury or under the laws of the place where the HSBC office to which you are making this request is located, your jurisdiction of incorporation or HSBC's jurisdiction of incorporation (collectively, **sanctions**); or (b) located, organised or resident in a country or territory that is, or whose government is, the target or subject of sanctions.
- 6.4 You undertake that you will not, directly or indirectly, use, or facilitate the use by any of your subsidiaries or joint venture partners or by any other person of, the trade product you are requesting from us in this request: (a) to fund any activities or business of, or with, any person, or in any country or territory, that, at the time of such funding, is, or whose government is, the target or subject of sanctions; or (b) in any other manner that would result in a violation of a sanction by any person. You represent and warrant to us that the details in this request form, or in any other document you provide to us in connection with this request, about the underlying relationship and the related goods (the **goods**) or services are accurate and are those of a genuine transaction(s).
- 6.5 You confirm that you: (a) comply in each jurisdiction in which you operate with all applicable anti-bribery laws of that jurisdiction and of your jurisdiction of incorporation; and (b) are not party to, or used by any other person for, any money laundering or terrorism financing.
- 6.6 This request and any loan made under it will be supported by, and subject to, the following terms in the following order of priority: (a) first, the applicable facility letter or other agreement(s) between you and HSBC for the provision of trade finance; (b) secondly, the terms in this request form; and (c) thirdly, any other terms that apply generally to any loans we make to you or to any payments we make for you.
- 6.7 If we make a loan available to you, you undertake to pay us a financing fee in respect of that loan, to repay that loan at the end of the loan period specified in section 2.4 above and to pay us interest on that loan amount in the amount and at the time(s) we agree with you, or if we have not agreed an interest rate or time with you, at our applicable standard rate and at the time(s) we notify to you. Details of our standard fees, interest rates and payment times are available on request.
- 6.8 Where you have requested a loan to pay your supplier: (a) you authorise us to transfer the loan amount to the supplier's account detailed in section 3 (Supplier details) above; (b) if the loan is to pay your supplier for goods before shipment, you confirm that the loan amount is not more than 50 per cent of the total amount that will be payable for the goods; and (c) if the loan amount is lower than the payment amount, you authorise us to debit the account in section 4 (or the account you tell us in section 5 (Special instructions), if any) with the amount by which the payment amount is greater than the loan amount (the shortfall amount), and to transfer this shortfall amount together with the loan amount to your supplier.
- 6.9 If you have already agreed to sell the goods to a buyer, or you agree to sell the goods while the loan is outstanding and the on-sale will involve: (a) a documentary letter of credit under which you are the beneficiary (sometimes called an 'export' letter of credit) you undertake, while the loan is outstanding, to lodge the original documentary letter of credit and all amendments to it (if any) with HSBC and make all presentations under that letter of credit through HSBC; or (b) an outward documentary collection (that is a documentary collection under which you are the principal), you undertake, while the loan is outstanding, to make all presentations via HSBC.
- 6.10 You acknowledge and intend that: (a) if you have granted a general pledge in our favour, the delivery of any documents representing title or absolute control to goods you own and that this loan is financing (or will finance) into our possession (whether actual or constructive) shall be subject to its terms, and that pledge will attach to those documents, goods and any related sale proceeds as security for this loan and all other amounts you may owe us in connection with it; and (b) if you have granted us a general assignment of contracts or receivables, that assignment secures this loan and all other amounts you may owe us in connection with it and will cover any rights you have against your buyers or any other person to be paid, on time and in the agreed currency, for the goods to which this loan relates, and (if that general assignment so requires) you hereby designate each contract under which any of those rights to be paid arise as an assigned contract under that general assignment. You undertake not to create or allow, while the loan is outstanding, any mortgage, charge or pledge, any lien not arising by operation of law, or any other encumbrance over any goods or related sales proceeds or contractual rights that are connected with this loan other than security in favour of HSBC. You agree to take at HSBC's request, whatever steps are necessary or desirable to make the goods and/or their proceeds subject to the security in favour of HSBC that you intend under this statement.
- 6.11 You irrevocably authorise HSBC to debit: (a) the relevant account specified in section 4 (Payments from you) above; or (b) if no relevant account is specified, in accordance with any standing instructions we have from you that apply to amounts of that type; or (c) if we have no standing instructions for payment of amounts of that type, any account you hold with HSBC, with any amount you owe us in connection with this loan when that amount falls due.
- 6.12 If currency conversions are needed to carry out your instructions or authorisations above: (a) you are exercising your option to take up the FX contract(s) mentioned in section 4.2 above (if any), subject to the terms of those FX contracts; and (b) absent an applicable FX contract or spot trade, you authorise us to carry out the relevant currency conversion(s) using HSBC's selling rate for the relevant currencies at the relevant time.
- 6.13 We are entitled to ignore any supporting document you send with this loan request where the reason for sending it is not obvious or stated by you. We are entitled to examine any documents you send solely for the purpose of verifying information in this request form. By receiving any documents you send, we will not be deemed to be on notice of any other information contained in those documents.

6.14 Your request and the terms in this section 6, and any non-contractual obligations arising in connection with any of them, are governed by: (a) the law that governs the trade facility under which you are making this request (as stated in the facility agreement for that trade facility); or (b) if you have no such trade facility with HSBC, by the law of the jurisdiction in which the HSBC office to which you make this request is located, and are subject to the non-exclusive jurisdiction of the courts in that jurisdiction.

Signed by the Borrower or its authorised representative(s), **for instance, those authorised under its mandate.**

	Date	<input type="text"/>
Signature _____	Signature	_____
Print name _____	Print name	_____

To submit your request

So we can process your request promptly, please send us:

- this form, signed for the Borrower by an authorised signatory
- a clear copy of each invoice mentioned in section 3 of the form (not required for making reimbursement in connection with a documentary letter of credit or collection.)
- clear copies of the transport documents (in attached link) relating to each invoice (not required for pre-shipment loan or for making reimbursement in connection with a documentary letter of credit or collection.)

Please post or fax this form, together with all supporting documents, to your assigned Global Trade and Receivables Finance (GTRF) Services centre at either:

GTRF Services Leicester
HSBC Bank plc
51 De Montfort Street
Leicester
LE1 7BB

Tel: 0345 600 1522

Fax: 0345 587 0805

Email: leicestertrade@hsbc.com

GTRF Services Manchester

HSBC Bank plc

3rd Floor, 4 Hardman Square

Spinningfields, Manchester

M3 3EB

Tel: 0345 587 3416

Fax: 0345 587 9641

Email: manchestertrade@hsbc.com

If you are unsure which GTRF Services centre is assigned to you, please ask your Relationship Manager or call either centre to confirm.

We can only accept instructions by fax if we hold a fax indemnity from you. If you have not given us a fax indemnity, but you wish to arrange for one, please speak to your Relationship Manager. **We do not accept loan requests by email.**