HSBC UK

Direct Debit Instructions

Please use the Direct Debit form below to set up regular monthly payments from your chosen account to your HSBC UK Business Loan.

Please note that any future changes must be received by HSBC UK Bank plc at least eight working days before the next collection date.

You'll need the sort code and account number of the account you wish the payment to be made from. These can be found on the top right hand corner of your cheque book or bottom left hand corner of your debit card.

Cut off and keep the Direct Debit Guarantee and return the rest of the form to us at the address shown.

Instructions to your Bank or Building Society to pay Direct Debit

DIRECT Debit

Please fill in the whole form using a ball point pen and send to:
HSBC UK DD Mandates, Customer Service Centre, BX8 2HB.

To: The Manager — Bank/Building Society

Address

Postcode

Name(s) of Account Holder(s)

Bank/Building Society account number
(Most account numbers are 8 digits long, we've provided a ninth box as there are some accounts with 9 digits such as GiroBank accounts)

Branch Sort Code
– –

Originator's Identification Number

5	9	9	9	3	9

Reference

Instructions to your Bank or Building Society
Please pay HSBC UK Bank plc Direct Debits from the account detailed on this Instruction subject to the safeguards assured by the Direct Debit Guarantee scheme. I understand that this information may remain with HSBC UK Bank plc and, if so, details may be passed electronically to my bank or building society.

Signature(s) of account holder(s)

Date D D M M Y Y Y Y

Banks and Building Societies may not accept Direct Debit Instructions for some types of account

This Guarantee should be detached and retained.

The Direct Debit Guarantee

DIRECT Debit

- This Guarantee is offered by all Banks and Building Societies that take part in the Direct Debit Scheme. The efficiency and security of the Scheme is monitored and protected by your own Bank or Building Society.
- If the amounts to be paid or the payment dates change, HSBC UK Bank plc will notify you 10 days in advance of your account being debited or as otherwise agreed.
- If an error is made by your branch or HSBC UK Bank plc or your Bank or Building Society, you are guaranteed a full and immediate refund from your branch of the amount paid. If you receive a refund you are not entitled to, you must pay it back when HSBC UK Bank plc asks you to.
- You can cancel a Direct Debit at any time by writing to your bank or building society. Please also send a copy of your letter to us.

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