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## Application for a Standby Letter of Credit (SBLC) or Bank Guarantee

 To:  HSBC Bank PLC  
 HSBC UK Bank PLC

(\* Denotes a mandatory field)

This is an application for the trade service(s) specified below. Please select the trade service(s) you require, complete the required information and provide any instructions related to the trade service(s).

- 
- Application for a Bank Guarantee
- 
- 
- Application for a Standby Letter of Credit

**2.1 Name and Address of Instructing Party\* (the Customer)**

**2.2 Account Number of the Customer**

**2.5 Relationship of Applicant with the Customer**  
*(if different from the Customer)*

**2.3 Customer Contact Tel / Email\***

**2.4 Name and Address of Applicant**
*(to be specified in the Guarantee if other than the Customer)*

**3.1 Beneficiary\* (full name)**

**3.2 Beneficiary Tel / Email Address**

**3.3 Beneficiary Address\***

**4.1 SBLC / Bank Guarantee Currency\***

**4.2 SBLC / Bank Guarantee Amount\***

**5.1 Issuance Manner\***

- 
- Direct
- 
- 
- Re-issue
- 
- 
- Advised by another bank

**5.3 Advising / Reissuing Bank SWIFT Address**

**5.2 Advising/Reissuing Bank Address**

**6. Form of Guarantee / SBLC\***

- 
- HSBC standard wording
- 
- (please specify which wording type)*

- 
- Wording already provided
- 
- (please specify the HSBC draft wording reference number)*

- 
- Foreign bank standard wording
- 
- (please specify foreign bank name and country)*

- 
- Wording being provided
- 
- please email a .docx file of the wording to:
- 
- wordings.gtees@hsbc.com
- 
- with subject: Wording for Submitted Application - [Applicant name] - [date you send the form to HSBC]

**7.1 Effective Event \***

**7.2 Expiry Date**

D	D	M	M	Y	Y	Y	Y
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 Open Ended

**7.3 Expected Expiry Date**

D	D	M	M	Y	Y	Y	Y
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**7.4 Expiry Event**

**7.5 Latest Date of Claim (if other than Expiry Date)**

D	D	M	M	Y	Y	Y	Y
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**8.1 Guarantee / Standby Letter of Credit Type and Purpose\***

- 
- Advance Payment
- 
- Bid / Tender Bond
- 
- Corporate Bank to Bank facility
- 
- Financial
- 
- Performance Bond
- 
- 
- Lease Guarantee
- 
- Retention Warranty
- 
- Custom Bond
- 
- Other
-

**8.2 Full Description of Goods and/or Services\***

*Required for regulatory compliance purposes(must include contact/tender name)*

**8.3 Underlying Transaction Document Type \***

Contract  Order  Purchase Order  Agreement  Tender

**8.4 Underlying Transaction Document Reference \***

**8.5 Underlying Transaction Document Date\***

D	D	M	M	Y	Y	Y	Y
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**9.1 Delivery Method\***

To be collected/  Hard copy sent by courier  
 Other

**9.2 Recipient Name**

**9.4 Name of Contact Person**

*(and ID document number if known)*

**9.3 Recipient Address**

**9.5 Contact Person Email / Tel / Fax**

**10. Applicable Rules and/or Law\***

Subject to URDG 758  International Standby Practices (ISP98)  
 ICC Uniform Customs and Practice for Documentary Credits (UCP600)  No Rules  
 Law *(If any, please specify)*

**11. Charges**

Debit A/C No. for all charges

Sort Code

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We refer to HSBC's Standard Trade Terms (as amended from time to time) which can be accessed, read and printed by visiting [www.gbm.hsbc.com/gtrfstt](http://www.gbm.hsbc.com/gtrfstt) or alternatively the Customer can request a copy from its Relationship Manager (the Standard Trade Terms).

This application incorporates and is subject to the Standard Trade Terms as though they were set out in full in this application, and together they form an important agreement.

By signing this application the Customer:

- irrevocably requests HSBC to provide the above trade service(s) in accordance with the instructions in this form; and
- confirms that it has read and understood the Standard Trade Terms and agrees that this application incorporates the Standard Trade Terms and that the Standard Trade Terms apply to the above trade service(s).

Signed for and on behalf of the Customer:

Date

D	D	M	M	Y	Y	Y	Y
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Print Name

Print Name

**Authorised Signature(s)** *(signed in accordance with the bank mandate)*